



587 Pine River Pond Road – P.O. Box 186 – East Wakefield, NH  
03830 P: (603) 522-8216 F: (603) 522-3007  
[www.woodmanspartsplus.com](http://www.woodmanspartsplus.com)

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## DEALER PROGRAM

Respectable Dealer,

To be setup as a dealer with Woodman's Parts Plus, please fill in the fields below and attach a copy of your Sales Tax Exempt Certificate.

Company Name: \_\_\_\_\_

Federal tax ID: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Fax: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Ship to Address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email address: \_\_\_\_\_

Please attach a copy of your sales tax exempt number and fax at (603) 522-3007 or email at [sales@woodmanspartsplus.com](mailto:sales@woodmanspartsplus.com).



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### CREDIT CARD AUTHORIZATION

Company Name: \_\_\_\_\_

Company Physical Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

#### Credit Card Information

Card type (circle one)      MasterCard                  Visa                  Discover

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Card Security Code: \_\_\_\_\_

*(The card security code is located on the back of the card, last three digits before signature)*

Card Holder's Name: \_\_\_\_\_

Card Billing address:       Check if same as physical address

\_\_\_\_\_  
\_\_\_\_\_  
*The completion and signing of this form authorizes Woodman's Parts Plus to electronically process purchases on the above card when instructed. Woodman's Parts Plus will then mail the receipt to the card holder. This information will be kept in a confidential file unless otherwise instructed by the card holder.*

Card Holder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\* Allow 2 - 3 weeks for approval \***



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## Dealer Program

### Hours

9:00 – 5:00 EST Monday – Friday

Faxed Orders and Online: 24/7

### Pricing

Check our web site for the latest retail pricing:

[www.woodmanspartsplus.com](http://www.woodmanspartsplus.com) or give us a call at:

(800)-522-8216 or (603)-522-8216

- 1) All prices shown are full retail.
- 2) As a dealer, you will receive a discount between 20% & 40%.
- 3) Discounts vary based on where we purchase the product.
- 4) Most parts are 20%, most accessories are 40%.
- 5) If you have set yourself up as a dealer for ordering online, your cost will automatically display on the order. If calling your order in, our customer service representative can give you your cost.

### Terms

Mastercard, Visa, Discover. Net 10 days on approved accounts.

### Freight

All orders are shipped FOB our warehouse. We ship via FedEx, U.S. Post Office or UPS Ground unless otherwise requested. Freight charges are prepaid and added to your invoice.

### Drop Shipments

An \$8.00 Drop Ship Fee will be added to your invoice.

### Cancellations and Changes

All changes and canceled orders must be faxed in to 603-522-3007. We do not accept cancellations over emails.

### Returns

All returns require prior authorization and an RMA #. All returns are subject to a 20% restocking charge. Special or Custom orders may not be returned. Electrical parts and Gas Valves may not be returned. Installed or used items may not be returned. All allowed returns must be shipped prepaid. Only merchandise credit is allowed for returns. All returns must be made within 6 weeks.

### Minimum Order

We gladly ship broken case orders. We do not have a minimum order. All orders with a merchandise value of less than \$15.00 will be charged a \$4.00 Handling Charge.

### Warranty

The manufacturer warranties all products. We will assist you with them. Cast Iron parts carry no warranty. Care must be taken with them using break in fires to properly cure the new parts just as you would a new cast iron stove.

### Backorders

Backorders are automatically created and shipped when product become available. You must cancel any backorder you do not want or we will ship it automatically.

### Refused Shipments

Please Don't Do It! Even if it rattles or you don't remember ordering it – Please accept delivery & then call us! We promise we will correct any problems & reimburse you for any unwarranted expense to you.